



Endowment Policy Statement January 2019

In April of 2016, One Call for all adopted a strategic direction that sought to “define financial sustainability” for OCFA operations and consider policies and practices for managing operations reserves that would help the organization thrive in years to come. To that end, the Board of Directors elected to establish an endowment, a Nonprofit Agency Fund held at the Bainbridge Community Foundation, in April of 2017.

TERMS and PAYOUT

The Nonprofit Agency Fund (Endowment) at the Bainbridge Community Foundation (BCF) is a permanent and irrevocable investment. The Fund is comingled with other BCF Funds and assets to allow for maximum growth. The payout rate is set each year by BCF, and is a maximum of 4%. Each year, BCF will notify Fund holders of the payout rate set for all Funds at the Foundation, and One Call for All will be able to “spend” (i.e. deposit into our Operations checking account) that amount, or reinvest it with the Fund. The board will vote each year to determine how the spendable balance on the account will be used. The spendable balance rolls over and is always available, so that amount will increase each year.

FINANCAL REPORTING

The Fund is reported on the OCFA Balance Sheet as an asset, and on the BCF Balance Sheet as a liability. Our Balance Sheet lists all Operations assets including savings and checking accounts, investment accounts, and the Fund. Any increase in value of the Fund is reported as Restricted Income on the Profit & Loss Statement and is not included in Total Unrestricted Income and therefore is not included in Net Income.

Should the Board of Directors elect to withdraw the spendable balance of the Fund in any future year, that income would be deposited into our Operations checking account and reported on our Profit & Loss statement as Interest/Investment Income. This amount, then, would be included in Total Unrestricted Income and Net Income on the Profit & Loss Statement.

HISTORY

1960 – 2006 One Call for All (then called The Bainbridge Foundation) was an all-volunteer effort. Campaign income was kept in interest-bearing accounts through the year, and the interest earned paid for the campaign expenses.

2003 The Bainbridge Community Foundation was created from assets that had been bequeathed to The Bainbridge Foundation (One Call for All). Endowed funds were kept with the Bainbridge Community Foundation.

2007 One Call for All (The Bainbridge Foundation) hired its first staff person. The operating budget was roughly \$90K.

2009 \$27K was removed from endowed funds at BCF to help with a budget shortfall.

2014 A decision was made to stop paying credit card fees out of the operations budget in order to meet the budget. These fees were paid from the Community Fund, money raised during the campaign that was intended to be disbursed to participating agencies.

2015 One Call for All ended the year with a cash surplus. Surplus funds were kept in a non-interest-bearing checking account.

2016 OCFA adopted a strategic direction that sought to “define financial sustainability” for OCFA operations and consider policies and practices for operations reserves. The Board of Directors began discussing investment strategies to manage operations reserves. The Finance Committee, Treasurer, Executive Director, and several individual board members began researching investment strategies, including a Non-Profit Agency Fund (or Endowment) with BCF.

January 2017 OCFA ended 2016 with a significant budget surplus, in addition to an already-robust checking account, which included 150% of the operating budget for the organization.

March 28, 2017 the Finance Committee met to determine whether to save or spend the budget surplus, which at that time was \$18,000. Options that were considered included CD’s and other for-profit investment products, keeping the money in a checking account, investing in an endowed fund, spending the money on additional programs or services for agencies, or some combination thereof. The Committee considered the best payout on CD’s was 1.5%, and the historical rate of return on the BCF Funds has been 8%.

The Committee unanimously approved two recommendations to the Board of Directors:

1. That One Call for All invest \$20K in an endowment (Non-Profit Agency Fund) at BCF.
2. That OCFA invest \$30K in a 6-month CD with Edward Jones.

April 19, 2017 the board voted unanimously to approve these recommendations and empower the Finance Committee to determine timing and investment amounts with Edward Jones.

April 28, 2017 the Fund for One Call for All was established at the Bainbridge Community Foundation with an initial deposit of \$20,000.

January 17, 2018 The Board of Directors votes to approve the following Finance Committee recommendations:

1. To reinvest 2017 Fund earnings in the Fund.
2. To invest an additional \$13,000 in the Fund.

April 18, 2018 An additional deposit of \$13,000 was made to the Fund.

January 17, 2019 The Finance Committee recommended, and the board unanimously approved, an additional deposit of \$14,000 to the Fund.